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## Occupational Health Audit (For supply chain use)

<b>Contractor</b>		<b>Date Completed</b>	
<b>Person Completing</b>		<b>Job Title</b>	

This audit should be used in conjunction with Morgan Sindall's Document entitled – *‘Supply Chain Guide - Occupational Health Management’*

### Control of Noise

Item	Question	Yes/No/N/A	Action Required	By When	By Whom
1	Can noisy activities be eliminated through changing the work process or through off-site manufacture?	Yes / No / NA			
2	Are <b>all</b> activities that generated noise above the lower action values identified in the RAMS? (80dB average or 135dB Peak)	Yes / No / NA			
3	Do RAMS detail the expected noise levels for all noise generating activities?	Yes / No / NA			
4	Are controls adequate to ensure that no worker is exposed to noise above the Exposure Limit Value? (87dB average, or 141dB Peak)	Yes / No / NA			
5	Can noisy work be separated from other work areas through distance or use of acoustic barriers/booths/enclosures?	Yes / No / NA			
6	Are Hearing Protection Zones required, and is the extent of these detail within the RAMS?	Yes / No / NA			
7	Are hearing protection zones clearly established and well signed?	Yes / No / NA			
8	Do RAMs detail the exact hearing protection to be used for each activity? (type, attenuation level etc)	Yes / No / NA			
9	Is hearing protection compatible with other PPE? (safety helmets, glasses, RPE etc)	Yes / No / NA			
10	Is Health Surveillance required, and if so, is this being undertaken?	Yes / No / NA			

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## Occupational Health Audit (For supply chain use)

Control of Hand Arm Vibration					
Item	Question	Yes/No/ N/A	Action Required	By When	By Whom
1	Can activities that generate vibration be eliminated through changing the work process or through off-site manufacture?	Yes / No / NA			
2	Are <b>all</b> tools and activities that generated vibration identified in the RAMS?	Yes / No / NA			
3	Is the vibration magnitude of each tool identified in the RAMS?	Yes / No / NA			
4	Is there a vibration assessment of each activity that identifies the duration at which the worker will reach the Exposure Action Value (2.5m/s <sup>2</sup> or 100 HSE Points)?	Yes / No / NA			
5	Are control measures in place to prevent the worker exceeding the Exposure Action Value wherever possible? (EAV = 2.5m/s <sup>2</sup> or 100 HSE Points)	Yes / No / NA			
6	Does the vibration assessment also identify the duration at which the worker must stop work on the activity? (Exposure Limit Value = 5m/s <sup>2</sup> or 400 HSE Points)?	Yes / No / NA			
7	Are workers aware of the maximum durations if asked?	Yes / No / NA			
8	Is workers daily exposure to vibration being recorded?	Yes / No / NA			
9	Are tools regularly maintained to ensure they do not excessively vibrate?	Yes / No / NA			
10	Are points, blades, drill bits etc regularly changed to reduce vibrations levels?	Yes / No / NA			
11	Is Health Surveillance required, and if so, is this being undertaken?	Yes / No / NA			

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## Occupational Health Audit (For supply chain use)

Manual Handling					
Item	Question	Yes/No/ N/A	Action Required	By When	By Whom
1	Can the need for manual handling be avoided by changing the work process or through mechanisation?	Yes / No / NA			
2	Do RAMS identify <b>all</b> activities that involve significant manual handling?	Yes / No / NA			
3	For each activity with significant manual handling, has a manual handling assessment been produced?	Yes / No / NA			
4	Is the weight of each load known?	Yes / No / NA			
5	Can manual handling aids be used wherever possible? (trolleys, lifting equipment etc)	Yes / No / NA			
6	When manual handling aids are used, is their SWL clearly identified on the equipment so user know how much they can load them?	Yes / No / NA			
7	Have workers been trained/briefed on the safe use of manual handling aids?	Yes / No / NA			
8	Can manual handling be reduced by splitting loads or reducing distances travelled?	Yes / No / NA			
9	Is the task highly repetitive and can it be rotated between workers?	Yes / No / NA			
10	Can the handling be undertaken whilst being in normal posture? If not, how can the activity be adapted?	Yes / No / NA			
11	Have those involved in the task been provided with manual handling training, and are certificates available on site?	Yes / No / NA			
12	Are the workers subject to any Musculoskeletal Health Assessments prior to commencing manual handling, and ongoing throughout their employment?	Yes / No / NA			

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## Occupational Health Audit (For supply chain use)

Control of Substances Hazardous to Health (COSHH) – Not including construction dusts					
Item	Question	Yes/No/ N/A	Action Required	By When	By Whom
1	Do RAMS identify <b>all</b> hazardous substances that will be encountered during the works?	Yes / No / NA			
2	For each substance, is a Safety Data Sheet (SDS) and COSHH assessment in place and available at the work location?	Yes / No / NA			
3	As an alternative, could less hazardous substances be used?	Yes / No / NA			
4	Do COSHH assessments take account of vulnerable persons (Expectant mothers, young persons, existing health conditions)?	Yes / No / NA			
5	Have workers been briefed on the COSHH assessments and the controls required?	Yes / No / NA			
6	Are persons in the vicinity at risk of exposure to dusts, fumes, vapours etc, and are controls adequate to manage this risk?	Yes / No / NA			
7	Are substances stored appropriately (COSHH stores, not mixing flammables with oxidisers etc)	Yes / No / NA			
8	Where PPE is required, is the exact type to be used detailed in COSHH assessment (FFP3 non-disposable mask, Nitrile gloves etc)	Yes / No / NA			
9	Where RPE is required has face fit testing been undertaken for all workers, and are copies of certificates available at the work location?	Yes / No / NA			
10	Are suitable emergency arrangements in place (Spill kits, eye wash stations, etc)?	Yes / No / NA			
11	Does the risk assessment require monitoring to ensure staff do not exceed workplace exposure limits (WELs)?	Yes / No / NA			
12	Is Health Surveillance required, and if so, is this being undertaken?	Yes / No / NA			

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## Occupational Health Audit (For supply chain use)

Construction Dusts (COSHH)					
Item	Question	Yes/No/ N/A	Action Required	By When	By Whom
1	Are <u>all</u> dust generating activities identified within the RAMS?	Yes / No / NA			
2	Are COSHH Assessments in place for any activities that generate construction dusts?	Yes / No / NA			
3	Could any dust generating activities be eliminated by through alternative work methods, or through off site manufacturing?	Yes / No / NA			
4	Are dust generating activities segregated from other works wherever possible?	Yes / No / NA			
5	Are controls in place to protect others working nearby from exposure to dusts?	Yes / No / NA			
6	Do assessments specifically detail the type of RPE to be used? (Filtration type/level etc)	Yes / No / NA			
7	Where RPE is being used, have workers received face fit testing, and are certificates available at the work location?	Yes / No / NA			
8	Are all workers advised they must be clean shaven when using RPE, and is this being complied with?	Yes / No / NA			
9	Where workers cannot be clean shaven, are they provided with powered/air fed respirators as an alternative?	Yes / No / NA			
10	Are arrangements for the cleaning and storage of RPE available? (Access to cleaning stations, provision of RPE cases)	Yes / No / NA			
11	Where extraction/LEV is being used, is this suitable for the dust type, and in any case, a minimum of M-Class?	Yes / No / NA			
12	If extraction is being used, has it been thoroughly examined within the last 14 months? (and certificate available)	Yes / No / NA			
13	Is there evidence that controls such, as LEV, are ineffective? (E.g. dust deposits around cutting areas)	Yes / No / NA			
14	Do assessments cover the controls required to prevent exposure to dust whilst emptying or cleaning extraction/LEV?	Yes / No / NA			
15	Is Health Surveillance required, and if so, is this being undertaken?	Yes / No / NA			

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<b>Other Occupational Health Hazards</b> (Please seek professional occupational health advice if any of these hazards are present within your activities)					
Item	Question	Yes/No/ N/A	Action Required	By When	By Whom
1	Will the works involve lead, or any lead-based products or by products? (Lead Paint, Lead Oxides)	Yes / No / NA			
2	Will your work involve working with asbestos?	Yes / No / NA			
3	Will the work involve exposure to non-ionising radiation? (Lasers, ultraviolet, electromagnetic fields)	Yes / No / NA			
4	Will the work involve contact with heavy metals?	Yes / No / NA			
5	Will the work involve contact with contaminated ground?	Yes / No / NA			
6	Will the work involve exposure to Diesel Exhaust Emissions (DEEs)?	Yes / No / NA			
7	Will the work involve exposure to animal-based hazards (Weils Disease, Anthrax etc)	Yes / No / NA			
8	Other Health Hazards	Yes / No / NA			